

## **Request for Postdoctoral Professional Development Funding from the Department Research Reserve**

Interested postdocs should submit a brief (one or two paragraph) proposal to the Department Chair and Department Vice Chair, with copy to their PI, prior to registration. The proposal should outline how the funds will be used to enhance your postdoctoral career. You may request funds for registration and/or travel to professional development. Example expenses include conference registration, airfare, ground transportation, one-time membership fees, etc. The proposals should also include a brief budget. The maximum award will typically be \$1,000 and requests for less than the maximum amount will be given full consideration. The proposals will be reviewed by the Department Chair and the Department Vice Chair. Successful applicants will be required to submit a brief report on their use of the funds after the conclusion of travel. In general, each postdoc will be limited to a total of \$1,000 of support from this fund over their careers, although exceptions may be considered in some cases. Further funding for postdocs can also be discussed with the [Guarini School](#).